

School Board Proceedings
Dell Rapids School District 49-3
March 12, 2018

The Dell Rapids School District Board of Education met Monday, March 12, 2018 at 7:00 p.m. in the middle school/high school library with the following members present: Troy Randall and Matt Weiland. Jeff Traill joined the meeting by telephone. Absent: Jody Schumaker and Steve Stofferahn.

Administration and other persons present: Summer Schultz, Superintendent; Barbara Littel, Business Manager; Lisa Wilber, Haven Director; Jeff Schmidt, Transportation Manager; Tom Ludens; Denise Cavigielli; Matt Larson; Micah Bader.

President Weiland called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

18-087 Motion by Weiland, seconded by Traill, to approve the **minutes** of the February 12, 2018 and February 28, 2018 school board meetings. Roll Call Vote: Traill – aye; Weiland – aye; Randall - aye. Absent: Schumaker and Stofferahn. Motion carried.

18-088 Motion by Randall, seconded by Weiland, to approve the **agenda** as amended: Table 6. – Student and Staff Recognition; Add 9.D.ii. – Personnel Report. Roll Call Vote: Randall – aye; Weiland – aye; Traill - aye. Absent: Schumaker and Stofferahn. Motion carried.

There were no conflict of interest disclosures.

18-089 Motion by Weiland, seconded by Randall, to go into **executive session** at 7:03 p.m. in accordance with SDCL 1-25-2(1) and SDCL 1-25-2(2). Roll Call Vote: Traill – aye; Weiland – aye; Randall - aye. Absent: Schumaker and Stofferahn. Motion carried.

President Weiland declared the board out of executive session at 7:20 p.m.

18-090 Motion by Randall, seconded by Traill, to approve the **consent agenda**. Roll Call Vote: Traill – aye; Weiland – aye; Randall - aye. Absent: Schumaker and Stofferahn. Motion carried.

A. Payment of March Claims.

General Fund: A-1 Septic, bus maintenance services – 195.00; Ace Hardware, supplies – 424.75; Allied Oil, bus maintenance supplies – 1148.00; Amazon.com, supplies – 572.41; Argus Leader, publications/subscriptions – 338.65; AssetGenie, supplies – 728.85; Barnes and Noble, supplies – 162.26; BMO Mastercard (IT Fix, supplies – 29.99; Sanford Flower Shop, supplies – 37.28; Cheap Ties, supplies – 54.90; MyProjectorLamps, supplies – 322.26; Varidesk, supplies – 60.00); Brandon Valley School, entry fee – 50.00; BrightArrow, purchased services – 1079.00; Brookings High School, entry fees – 175.00; BX, purchased services – 5000.00; Carroll Institute, purchased services – 515.00; City of Dell Rapids, water/sewer – 1471.79; Connecting Point, purchased services – 329.60; County Fair, supplies – 404.94; Cubby’s, fuel – 5855.34; Cummins Central Power, repair parts – 75.97; Dauby’s, supplies – 313.63; DR Lumber, supplies – 40.58; DR Agency Fund, reimburse for license/title/officials/state wrestling meals/entry fees – 1071.77; Jill Dvorak, mileage – 8.40; Elite Business Systems, copiers/supplies – 1065.35; EMC Insurance, liability insurance – 401.00; Garbage N More, garbage removal – 1080.00; Golden West, telephone service – 980.47; Green Eggs and Ram,

supplies – 1071.38; Scott Headrick, lodging/meal reimbursement – 89.00; Heartland Paper, supplies – 1249.38; High Plains Technology, purchased services – 400.00; Hillyard, supplies/repairs – 1591.92; Morgan Hoglund, background check reimbursement – 43.25; Interstate All Battery, repair parts – 622.75; IT Outlet, supplies – 81.97; IXL Learning, subscription – 600.00; Johnson Controls, repairs – 1506.19; Josten's, supplies – 375.44; JW Pepper, supplies – 195.92; Learning A-Z, subscription – 549.75; Library Store, supplies – 910.74; Madison High School, entry fees – 185.00; Matheson Tri-Gas, supplies – 463.83; Bardine May, background check reimbursement – 43.25; McLeod's, supplies – 42.33; MidAmerican Energy, utilities – 9258.14; Midwest Alarm, monitoring – 57.62; MobyMax, subscription – 199.00; Napa, supplies – 381.12; Nessy Learning, subscription – 442.00; North Central Bus, repair parts – 690.84; North Central International, repair parts – 65.64; Performance Press, supplies – 150.05; Pfeifer Implement, repair parts – 122.45; PLEC, purchased services – 126.10; Ramkota Hotel, lodging – 124.99; Region II Music, entry fees – 104.00; Beverly Rieck, supply reimbursement – 64.23; Robo 3D, supplies – 145.00; Roemen's Automotive, repairs – 1309.48; Sanford Occupational Medicine, purchased services – 70.00; Scholastic, supplies – 40.00; School Specialty, supplies – 93.07; SDASBO, registration – 75.00; SDFCCLA, registration – 55.00; Sioux Falls Christian Schools, entry fees – 89.05; Sioux Valley School, entry fees – 100.00; Stan Houston Equipment, supplies – 312.90; Staples Business Advantage, supplies – 480.21; Sure Test, purchased services – 139.00; Swier Law Firm, purchased services – 202.50; Meagan Taylor, mileage – 13.44; Teachers Pay Teachers, supplies – 30.99; Training Room, supplies – 391.09; Tri-Valley School, entry fees – 150.00; UPS, supplies – 56.08; Voyager Fleet, gas – 428.79; Watertown School, entry fee – 50.00; West Central School, entry fees – 143.49; Wheelco, repair parts – 143.28; Witte Industries, supplies – 455.82; Xcel Energy, utilities – 15426.25. TOTAL GENERAL FUND CLAIMS – \$66,200.91.

Capital Outlay Fund: Amazon.com, books/equipment – 775.99; Beaverbuilt, equipment – 2100.00; BMO Mastercard (Adobe, software – 49.99; Varidesk, equipment – 375.00); Brodart, books – 1894.73; Connecting Point, equipment – 2458.00; Dauby's, uniforms – 394.22; Elite Business Systems, copiers – 863.60; Green Eggs and Ram, equipment – 394.98; High Plains Technology, equipment – 568.00; Library Store, equipment – 339.95; School Specialty, equipment – 162.70; Swank Movie Licensing, license – 899.00. TOTAL CAPITAL OUTLAY FUND CLAIMS – \$11,276.16.

Special Education Fund: Ace Hardware, supplies – 70.10; Center for Disabilities, registration – 175.00; County Fair, supplies – 112.82; Cubby's, fuel – 1297.14; Goodcare, purchased services – 6224.85; Interstate Collision, repairs – 5834.47; LifeScape, purchased services – 11679.00; Napa, supplies – 256.03; North Central Bus, repair parts – 145.62; Pearson, supplies – 703.29; PLEC, purchased services – 4549.07; Prostrollo Auto Mall, repair parts – 110.35. TOTAL SPECIAL EDUCATION FUND CLAIMS – \$31,157.74.

Food Service Fund: Ace Hardware, supplies – 39.85; Heartland School Solutions, supplies – 324.00; Hillyard, supplies – 423.94; Lunchtime Solutions, purchased services – 48339.99; Elly Swartz, refund – 26.00. TOTAL FOOD SERVICE FUND CLAIMS - \$49,153.78.

Enterprise Fund: Amazon.com, Haven supplies – 80.61; BMO MasterCard (Walmart, Haven supplies – 189.10; Hobby Lobby, Haven supplies – 14.76; Sally Beauty, Haven supplies – 8.93; Sam’s Club, Haven supplies – 234.81; Dollar Tree, Haven supplies – 19.17); County Fair, Haven supplies – 159.97; River Community Church, Haven rent – 1500.00; Jennifer Ruesink, ACT Prep supply reimbursement – 898.57; Verizon Wireless, Haven phones – 78.03. TOTAL ENTERPRISE FUND CLAIMS - \$3,183.95.

Payroll: Elementary – 113447.10; Middle School – 84272.29; High School – 87143.18; LEP – 2638.41; Title I – 4478.24; Guidance – 14694.70; Health – 4479.13; Library – 5370.10; Technology – 16921.98; General Administration – 14255.12; School Administration – 31462.45; Business Office – 9468.06; Maintenance – 22993.51; Transportation – 14835.38; Cocurricular Activities – 22761.06; Special Education – 83085.44; Before/After School Enterprise Fund – 11261.45; ACT Prep Enterprise Fund – 340.95. TOTAL PAYROLL EXPENSE– \$543,908.55.

B. February 2018 Financial Report.

**Statement of Cash Receipts,
Disbursements and Cash Balances**

	General Fund	Capital Outlay/Capital Projects Funds	Special Education Fund	Pension Fund	Debt Service Funds	Food Service Fund	Other Enterprise Funds	Trust & Agency Funds
Cash Balance, 2/1/18	\$1,210,433.59	\$2,266,402.85	\$101,815.90	\$68,673.01	\$2,472,304.41	\$198,504.22	\$86,348.43	\$161,926.60
Receipts:								
Taxes	\$73,693.60	\$71,068.49	\$35,865.22	\$13.53	\$35,374.77			
Tuition & Fees	108.00							
Interest	57.24	295.73	1.68	5.20	175.17	\$20.22	\$8.68	\$12.92
Food Service Sales						38,500.66		
Pupil Activities	3,734.60							16,545.69
OST Programs							11,987.50	
Donations/Contributions		1,387.98					1,500.00	
Charges for Services	1,547.49		2,537.13					
Other Local Sources	5,690.79							
County Sources	3,194.20							
State Grants	493,478.39		17,809.00				891.39	
Federal Grants	15,257.50		23,524.00			14,743.40		
Total Receipts	\$596,761.81	\$72,752.20	\$79,737.03	\$18.73	\$35,549.94	\$53,264.28	\$14,387.57	\$16,558.61
Total Disbursements	-\$580,727.79	-\$28,412.99	-\$113,885.49	-\$0.00	-\$0.00	-\$61,887.42	-\$17,096.95	-\$17,453.30
Cash Balance, 2/28/18	\$1,226,467.61	\$2,310,742.06	\$67,667.44	\$68,691.74	\$2,507,854.35	\$189,881.08	\$83,639.05	\$161,031.91

C. Supplemental Budgets

General Fund

Donation Revenue - \$230.95
 Miscellaneous Revenue – (\$1,216.78)
 Grant Revenue - \$27,653.00
 ES Guidance Expense - \$27,653.00
 ES Library Supply Expense – (\$1,216.78)
 MS Library Supply Expense - \$230.95

Capital Outlay Fund

Donation Revenue - \$3,828.98
 Athletic Equipment Expense - \$2,612.20
 ES Library Book Expense - \$1,216.78

D. Authorizations and Ratifications

i. **Student Report** – approve FY2019 open enrollment applications 19-01 through 19-04.

ii. **Personnel Report.**

1. **Resignation:** Jeff Dvorak, head girls' basketball coach, effective at the end of the 2017-2018 school year.
2. **Resignation:** Pamela Leib, effective at the end of the 2017-2018 school year.

18-091 Motion by Weiland, seconded by Randall, to approve **2018 Haven summer fees** per Haven advisory board recommendation. Roll Call Vote: Randall – aye; Weiland – aye; Traill - aye. Absent: Schumaker and Stofferahn. Motion carried.

\$20 one-time registration fee per child
\$75 activity fee for summer attendance
\$25 activity fee for summer drop-in attendance, plus field trip fees as applicable
50% activity fee reduction for reduced/free qualified families
\$15 activity fee for summer rec, plus field trip fees as applicable
\$10 late enrollment fee per child
Weekly tuition for reduced/free qualified families calculated by parent contract days
Summer full-time enrollees eligible for one week (five days) of vacation per summer
Summer part-time enrollees eligible for one week (three days) of vacation per summer

18-092 Motion by Randall, seconded by Weiland, to approve a contract with Jeff Welbig for summer 2018 football field **mowing services** for \$4,500.00. Roll Call Vote: Traill – aye; Weiland – aye; Randall - aye. Absent: Schumaker and Stofferahn. Motion carried.

18-093 Motion by Weiland, seconded by Randall, to enter into a FY2019 contract with Teachwell Solutions for thirty days of **curriculum director** services for \$12,000.00. Roll Call Vote: Traill – aye; Weiland – aye; Randall - aye. Absent: Schumaker and Stofferahn. Motion carried.

18-094 Motion by Weiland, seconded by Randall, to approve the request from Dell Rapids Education Association to be the designated **bargaining unit** for 2018-2019 negotiations. Roll Call Vote: Randall – aye; Weiland – aye; Traill - aye. Absent: Schumaker and Stofferahn. Motion carried.

18-095 Motion by Randall, seconded by Traill, to amend the 2017-2018 **school calendar**, pending no additional snow days, to continue having the students' last day on May 23, 2018 and to have teachers make up the snow cancellation day with a May 25, 2018 inservice. Roll Call Vote: Traill – aye; Weiland – aye; Randall - aye. Absent: Schumaker and Stofferahn. Motion carried.

18-096 Motion by Weiland, seconded by Randall, to accept the **early retirement** request from Mick Hoglund. Roll Call Vote: Randall – aye; Weiland – aye; Traill - aye. Absent: Schumaker and Stofferahn. Motion carried.

18-097 Motion by Randall, seconded by Weiland, to appoint Jerry Fox, Mary Fox, Linda Nelson, Joyce Pfannenstien, and Judy Lindberg as election officials for the **April 10, 2018 school board election**, set pay at \$10.00 per hour, and designate the Dell Rapids Lutheran Church as the voting place for all precincts. Roll Call Vote: Traill – aye; Weiland – aye; Randall - aye. Absent: Schumaker and Stofferahn. Motion carried.

18-098 Motion by Weiland, seconded by Randall, to not renew the **contract** of Anne Ditter, part-time Title I teacher, for the 2018-2019 school year and give notice to her of the Board decision. Roll

Call Vote: Randall – aye; Weiland – aye; Traill - aye. Absent: Schumaker and Stofferahn. Motion carried.

Business Manager Littel reported that three bids for furnishing a 71 passenger school bus were received and opened on March 6, 2018 per bid specifications.

Harlow’s Bus Sales - \$89,984.00

North Central Bus & Equipment - \$92,152.00 for under seat heat or \$91,938.00 for convection heat

Trucks of Bismarck - \$88,407.00

18-099 Motion by Weiland, seconded by Randall, to accept the low bid of \$88,407.00 from Trucks of Bismarck for a 71 passenger **school bus** to be delivered by August 29, 2018 using the Clean Diesel Grant for partial funding. Roll Call Vote: Traill – aye; Weiland – aye; Randall - aye. Absent: Schumaker and Stofferahn. Motion carried.

18-100 Motion by Weiland, seconded by Randall, to appoint Jeff Traill to represent the school board at the Dell Rapids **board of equalization** meeting on March 20, 2018 at 7:30 p.m. Roll Call Vote: Traill – aye; Weiland – aye; Randall - aye. Absent: Schumaker and Stofferahn. Motion carried.

Superintendent Schultz reported on the District leadership team, a City/Chamber/School meeting, the South Dakota Graduation Taskforce, and 2018 legislation.

18-101 Motion by Randall, seconded by Traill, to adjourn the meeting at 8:02 p.m. Roll Call Vote: Traill – aye; Weiland – aye; Randall - aye. Absent: Schumaker and Stofferahn. Motion carried.

Matt Weiland, President

Barbara Littel, Business Manager

(unofficial until approved by the Board of Education)