

Dell Rapids School District #49-3

Policies and Regulations Code: DID —FISCAL MANAGEMENT



DID FISCAL MANAGEMENT

Fixed assets are divided into five main classes: land, buildings, improvements other than buildings, equipment, and construction work in progress.

Equipment that meets the guidelines of general fixed assets, but not capital assets, is the responsibility of all staff through the area supervisors, and a summary of this equipment is to be verified to the business office annually by July 10. For insurance and accountability purposes, personal property with an original value greater than \$1000 shall be included in the inventory and tracked as controllable assets in the inventory records. Fixed and controllable assets may be marked by a permanent method of identification, and personnel designated by the superintendent/chief executive officer (CEO) should take periodic inventories.

In the acquisition of, or additions to, real property, plant, or equipment, any expenditure of \$1000 or more shall be paid from the capital outlay fund as required by SDCL 13-16-6. The \$1000 limitation shall apply to the total of each asset type on an invoice. Equipment purchases per invoice of less than \$1000 may be acquired from either the general fund or the capital outlay fund.

Generally accepted accounting principles require that each school adopt a dollar value indicating which fixed assets should be capitalized for fiscal accounting and reporting purposes. Capitalized assets will be according to following values:

<u>Classification</u>	<u>Initial Cost</u>
Land	all land
Buildings	\$50,000
Building improvements that extend the useful life of the bldg.	\$25,000
Improvements other than buildings	\$15,000
General equipment	\$5000/item
Food Service equipment	\$3000/item

REVENUE AVAILABILITY

Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the district considers revenues to be available if they are collected within thirty days of the end of the current fiscal period.

SPENDING PRIORITY

The district will spend fund dollars in the following priority: 1st-Restricted Funds; 2nd-Committed Funds; 3rd-Assigned Funds; 4th-Unassigned Funds.

**LEGAL REF: SDCL 5-24-1, 5-24-3
13-16-6
ARSD 10:02:01:01**

Adopted: December 8, 1986

Approved: October 28, 2013

