

**DELL RAPIDS PUBLIC SCHOOLS #49-3  
School Health Services  
Request and Authorization for Medication or Physician-Prescribed Service**

Name of Student \_\_\_\_\_ Grade \_\_\_\_\_ Birthdate \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Physician/Licensed Health Care Provider \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

Medicaid? \_\_\_\_\_ If yes, please provide Medicaid number. \_\_\_\_\_

We encourage medication administration/physician-prescribed services to be arranged outside of school hours, whenever possible.

**PHYSICIAN/LICENSED HEALTH CARE PROVIDER AUTHORIZATION:**

1. Diagnosis \_\_\_\_\_
2. Medication/Physician-Prescribed Service \_\_\_\_\_
3. Dose \_\_\_\_\_
4. Time \_\_\_\_\_
5. Method of administration \_\_\_\_\_
6. Authorization Start Date \_\_\_\_\_
7. Authorization End Date \_\_\_\_\_
8. Precautions and reactions to observe and report \_\_\_\_\_

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Signature of Physician/Licensed Health Care Provider (Required for Option I) \_\_\_\_\_ Phone \_\_\_\_\_ Date \_\_\_\_\_

REQUIRES RENEWAL AT BEGINNING  
OF EACH SCHOOL YEAR

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**PARENT/GUARDIAN AUTHORIZATION:**

**OPTION I (School-Administered Medication/Physician-Prescribed Service):**

1. I am the parent/guardian of \_\_\_\_\_, and I authorize said child/ward to be administered the prescription/non-prescription (over-the-counter, OTC) medication or physician-prescribed service identified above while on school property or at a school-related activity/event by the school nurse or school employee trained in the administration of prescription medication or said physician-prescribed service.
2. I hereby release the school district and its employees/agents from liability for injury arising from the school's administration of the medication or physician-prescribed service while on school property or at a school-related activity/event.
3. I understand that if the student identified herein uses the medication in a manner other than prescribed, the student may be subject to disciplinary action by the school, however, any disciplinary action may not limit or restrict the student's immediate access to the medication.
4. I authorize the school to inform appropriate school employees who would have a need to know of the administration of medication (i.e., school nurse, teachers, teaching assistants, school administrators, activity supervisors, coaches, bus drivers).
5. I acknowledge and agree that the school shall secure (store) the medication for the student until administration of the medication is necessary, and that in no circumstances shall the medication be stored in the student's locker/desk.
6. I understand the medication must be provided in a pharmacy-labeled bottle identifying the name and telephone number of the pharmacy, the student's name, physician's name and dosage of the drug to be taken, and the time it is to be taken. An OTC medication must be provided in its original brand-name bottle with labels intact.
7. I understand that all medication not picked up by the last day of school will be destroyed unless prior arrangements have been made by contacting the school nurse, building secretary, or principal.

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Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

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Signature of School Nurse \_\_\_\_\_ Date \_\_\_\_\_